

CRM

Marketing

Admin.




Projects

Finances

HR

Solutions 100% Cloud for purchasing department.

Since management of objectives, qualification of suppliers, management of tenders and contracts, orders by web-edi up to tracking of deliveries and payments, Atemis Business Cloud allows to manage purchasing departments of any company. Benefit from a 100% Internet solution to share information with all your offices and employees, allowing your teams to manage their data and files collaboratively and suppliers to share with you their files, orders and invoices.

-  CRM
-  Marketing
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BOSCH

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Finance Modules

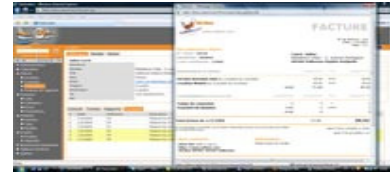


-  Billing
-  Orders and invoices
-  Business Plan and financial forecast
-  Purchases workflow
-  Payments and reminders
-  Cash Management
-  Fixed assets Management
-  Financial reporting
-  Expenses workflow
-  Products and services pricing
-  Debt collection



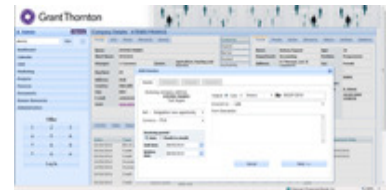
■ Billing

The application provides a connector to the calls logs from your IPBX, or the emails logs from your Mail server in order to retrieve the billing information in real time. The invoice can be created on line or in group from the administrative application. They can be printed on any printer and saved in a PDF format.



■ Orders and invoices

Any salesman can remotely and easily prepare a customer's order by defining the products, quantities and dates. All the others details are filled by the system according to the customer's data and the available stock. The order is validated by the sales manager before being transmitted to the shipping manager.



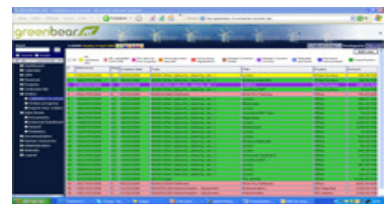
■ Business Plan and financial forecast

This module allows you to record and monitor data of financial plans for projects or companies. With real data, the application presents the financial analysis between the budget and real figures with all types of variances (YTD, Budget, Rolling Forecast etc.) The application exports on one click the financial reports in different formats.



■ Purchases workflow

All departments have their budget filled by category of purchases. The list of the products are imported from the purchase system or created here. The employee simply fills-in his request, validate it. An automatic email is sent to his manager for action. He has got full history of the purchases, the actual amount vs budget one and the rest to spend.



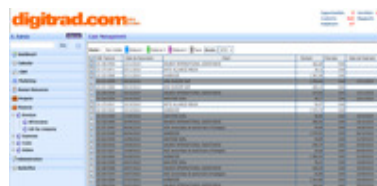
■ Payments and reminders

The payments schedules are stored according to the contracts or invoices details. The system gathers all data to display accurate and up-to-date financial reports. When a payment is received, validate it on the system. When a payment is not validated 5 days after its due to date, the system sends automatic reminder email to the managers involved to push his action. Numerous consolidation levels are proposed.



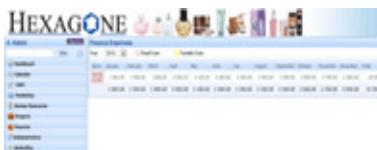
■ Cash Management

Instead of using Cash bills, register all cash payments through this numeric interface. For any cash advance for one employee, get his electronic validation and signature. Track all records and get easy accurate reports. This module is also available for the use through Pocket PC devices.



■ Fixed assets Management

Fill in the company assets providing their nature and their depreciation period. The system gathers all information to display the growth and net balance. Store all necessary information on each asset in a shared folder. Get reports for the management.



■ Financial reporting

Create all reports and charts necessary to control your company's spending and revenues and then improve your next actions and strategies.



■ Expenses workflow

Wherever you are, fill in your expenses request to the corporate intranet. Seize all the bills and validate. An email is automatically sent to the manager who has to validate before going the next step or the accounting department, according to your internal process



■ Products and services pricing

Manage your brands, brands lines, products and services, including all size, images to be displayed on your online catalogue and web-shop. The application manages the stock of the products, as well as the promotion, the packages, the packaging and the delivery conditions.



■ Debt collection

Manage your bills before and after maturity. Organize a recall process for customers, possibly by remote teams, checking invoices and conformity follow the dates of payments from customers to avoid delays and improve your cash flow.



HR Modules



- Job offers Management
- Employees (360° view)
- Applicant's recruitment and Management
- Dynamic Organizational Chart
- Competences and qualifications
- Appraisal Management
- Vacations Workflow



Job offers Management

Save all offers and details to manage and display them on your website, or sites partners of recruitment. Candidates answer to offers by registering directly on the site, and their details and CV are saved related to this offer.



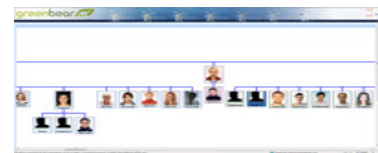
Employees (360° view)

The HR applications collect all professional and financial information about the employees to display them in one 360° view. The managers are always aware of employee's details, projects, amount of working hours, salary, productivity reports, vacations; appraisal and trainings.



Applicant's recruitment and Management

After reviewing of a new CV through e-mail you can set an appointment with the candidate. In case of inadequacy with the present job openings you can save the candidate's CV, or return thanks for the interest in your company. This module allows saving reports after the interview.



Dynamic Organizational Chart

Get all the structure of your organization in a chart with the pictures and the details of the employees. Use this chart to contact the employees directly.



Competences and qualifications

Save and manage all the competences, skills and levels of the employees. Watch a radar graph to see the skills in a row. Select the employees according to their skills and availability for specific qualified assignments or projects.



Appraisal Management

This module is dedicated to the appraisal of employees work. It uses questionnaires for the interviews according to three topics: personal skills, job assignment, and personal tasks. The questionnaires are defined once a year and could be adjusted later at need. The HR manager controls the schedule of interviews through the personal work schedule.



Vacations Workflow

Employees use this module to request managers for vacations. When request is confirmed HR department automatically received the notice. The statistics and reports are available for overview.

